

RURAL MUNICIPALITY OF KELLROSS No. 247

Minutes of the Regular Meeting of Council held on Monday December 9, 2024 at the Rural Municipal Office at 215 Milersdale Street, SSA Lestock in the RM of Kellross No. 247, Saskatchewan.

Present: Reeve Thad Trefiak
Councilor Division No. 1 Duane Thompson
Councilor Division No. 2 Warren Lutz
Councilor Division No. 3 Joel Heggie
Councilor Division No. 4 Bob Antoneshyn
Councilor Division No. 5 Kelly Komodowski
Councilor Division No. 6 Donald Bashutski
Councilor Division No. 7 Madyson Newman
Administrator Edith Goddard

Absent: Nil

Call to Order

A quorum being present, Reeve Thad Trefiak calls the Meeting or order at 9:05 a.m.

Oath of Office were then read in turn by Reeve Thad Trefiak, Councilor Duane Thompson, Councilor Joel Heggie, Councilor Kelly Komodowski and Councilor Madyson Newman.

Delegations

Nil

Committee Reports

Nil

295-2024 Approve the Agenda

ANTONISHYN/BASHUTSKI: THAT the Agenda be Approved as amended.

CARRIED

296-2024 Minutes

THOMPSON/BASHUTSKI: THAT the Minutes of the November 7, 2024 Regular Council Meeting be approved as circulated.

CARRIED

297-2024 Financial Reports

KOMODOWSKI/LUTZ: THAT the Bank Reconciliations, the Change in Income and the Change in Financial Position for the Month of November 2024 be accepted as presented.

CARRIED

298-2024 Payment of Accounts - Utility Chequing Account

BASHUTSKI/ANTONESHYN: THAT Utility Accounts 166 to 170 totaling \$ 6,522.64 be approved for payment and the list attached Hereto.

CARRIED

299-2024 Payment of Accounts – General Chequing Account

KOMODOWSKI/HEGGIE: THAT General Accounts 1242 to 1269 totaling \$ 135,707.76 and Payroll in the amount of \$ 21,500.36 be approved for payment and the list attached Hereto.

CARRIED

300-2024 Hire KGS for Visibility Study on Lagoon

BASHUTSKI/KOMODOWSKI: THAT the Rural Municipality of Kellross No. 247 hire KGS Group to do a Feasibility Study and Wastewater Conceptual Option Review on the sewage discharge at the quote of Twenty Seven Thousand Five Hundred Dollars (\$27,500.00).

CARRIED

301-2024 Accept Letter of Understanding from Union

TREFIAK/BASHUTSKI: THAT the Rural Municipality of Kellross No. 247 accept the Letter of Understanding from the Union in regards to implementing wording to waive Article 13.10 of the Union Contract and guarantee Winter Hours for John Machuik.

CARRIED

302-2024 First Meeting After General Election

HEGGIE/ANTONESHYN: THAT the Council for the Rural Municipality of Kellross No. 247 hereby acknowledges that the first meeting of Council following a General Election has been called in accordance with Section 121(1) of *The Municipalities Act*.

CARRIED

303-2024 Oath of Office

BASHUTSKI/THOMPSON: THAT the Oaths of Office for ALL Members of Council for the new term of office are hereby acknowledged and become part of the Minutes of this meeting and attached Hereto.

CARRIED

304-2024 Public Disclosure Statements

ANTONESHYN/LUTZ: THAT the Rural Municipality of Kellross No. 247 acknowledge the Public Disclosure Statements by Reeve Trefiak, Councilor Thompson, Councilor Heggie, Councilor Komodowski and Councilor Newman and attached Hereto.

CARRIED

305-2024 Appointment of Deputy Reeve

LUTZ/ANTONESHYM: THAT Councilor Donald Bashutski be appointed Deputy Reeve for the Rural Municipality of Kellross No. 247 for a two year term that ends at the first meeting after the 2026 General Election.

CARRIED

306-2024 Cheque Signing Authority

BASHUTSKI/NEWMAN: THAT the Administrator and Reeve Thad Trefiak or Division 5 Councilor Kelly Komodowski have cheque signing authority for the Rural Municipality of Kellross No. 247 on a two year term that ends at the first Meeting after the 2026 General Election.

CARRIED

307-2024 Signing Authority for Documents and Agreements

HEGGIE/NEWMAN THAT the Administrator and Reeve Thad Trefiak or Deputy Reeve Donald Bashutski have signing authority for documents and agreements for the Rural Municipality of Kellross No. 247 for a two year term that ends at the first Meeting after the 2026 General Election.

CARRIED

308-2024 Regular Meeting Dates for the 2025

THOMPSON/ANTONESHYN: THAT All Regular Meeting of the Council be held at the RM Office, 215 Millersdale Street, Lestock, SK. at 9:00 a.m. on the 7th day of every month. If the 7th falls on a Saturday, the meetings will be held on the 6th and if the 7th falls on a Sunday, the meetings will be held on the 8th. The Meeting date and times may be changed at the preceding month meeting by resolution of Council if such change is warranted.

CARRIED

309-2024 Council Remuneration for 2025

BASHUTSKI/NEWMAN: THAT Council Remuneration for 2025 be set at the following rates:

- Reeve Office Supervision - \$3,000.00
- Regular Meetings: Per Day - \$250.00
- Special Meetings: Full Day (more than 4 hrs) - \$250.00
 - ½ Day (less than 4 hrs) - \$125.00
- Committee Meetings: Full Day (more than 4 hrs) - \$250.00
 - ½ Day (less than 4 hrs) - \$125.00
- Convention: Full Day (more than 4 hrs) - \$250.00
 - ½ Day (less than 4 hrs) - \$125.00
- Transportation Supervision: \$30.00 per hour

CARRIED

310-2024 Mileage Rates Set for 2025

HEGGIE/KOMODOWSKI: THAT the travel rates for Council Members and employees be set at \$.60 per kilometer for the year 2025.

CARRIED

311-2024 Remuneration and Mileage Paid

KOMODOWSKI/ANTONESHYN: THAT normal Council remuneration and mileage be paid at the rate set for Council remuneration and mileage and THAT mileage be paid for employees at the rate set for employees.

CARRIED

312-2024 Appointments

THOMPSON/NEWMAN: THAT the following Appointments for 2025 be approved:

- | | |
|---------------------------------|--------------------------------------|
| a) EMO Co-ordinator | Goddard |
| b) EMO Committee Members | Bashutski, Komodowski |
| c) Library | Lutz, Alternate - Trefiak |
| d) Recreation Boards | Heggie |
| e) Fire Chief | Reece Cooper |
| f) Social Director | Goddard |
| g) Social Committee Member | Bashutski, Newman |
| h) Leross Heritage | Trefiak |
| i) RCMP Advisor | Thompson |
| j) Pest/Weed Control Officer | Jeff Karol |
| k) Human Resources | Trefiak, Bashutski, Heggie |
| l) Road Committee | Bashutski, Heggie, Antoneshyn |
| m) Occupational Health & Safety | Komodowski |
| n) Policy Committee | Trefiak, Bashutski, Thompson |
| o) Cemetery Committee | Trefiak, Komodowski, Thompson |
| p) Fire Protection Committee | Trefiak, Antoneshyn, Thompson |
| q) Boundary Committee | Trefiak, Bashutski, Heggie |
| r) Finance Committee | Trefiak, Bashutski, Thompson, Heggie |

CARRIED

313-2024 Appointment of Board of Revision for 2025

LUTZ/BASHUTSKI: THAT pursuant to Subsection 220(1) of *The Municipalities Act*, the Rural Municipality of Kellross No. 247 appoint Western Municipal Consulting Ltd, to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zeadvorny, Gordon parkenson, JeffHutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Wgunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for a hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of the hearing from amount their numbers.

CARRIED

314-2024 Appoint Board of Revision Secretary for 2025

LUTZ/BASHUTSKI: THAT pursuant to Subsection 22(1) of *The Municipalities Act*, the Rural Municipality of Kellross No. 247 appoints Nicolle Hoskins with Western Municipal Consulting Ltd as Secretary to the Board of Revisions for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd, fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearings.

CARRIED

315-2024 Closed Session

HEGGIE/KOMODOWSKI: THAT this Meeting go into a Closed Session at 11:27 a.m.

CARRIED

316-2024 Rise from Closed Session

THOMPSON/NEWMAN: THAT this Meeting Rise from Closed Session and be open to the public at 12:11 p.m.

CARRIED

317-2024 Recess for Lunch

HEGGIE/ANTONESHYN: THAT this Meeting be Recessed for lunch at 12:12 p.m.

CARRIED

318-2024 Reconvene Meeting

ANTONESHYN/LUTZ: THAT this Meeting be Reconvened at 12:40 p.m.

CARRIED

319-2024 Acknowledge Water Treatment Plant Report

TREFIAK/KOMODOWSKI: THAT the Rural Municipality of Kellross No. 247 acknowledge the Water Treatment Plant Report for the Month of November 2024.

CARRIED

320-2024 Acknowledgement Text2Car Reports

HEGGIE/BASHUTSKI: THAT the Rural Municipality of Kellross No. 247 acknowledge the Text2Car Reports for November 2024.

CARRIED

1:10 p.m. Punnichy RCMP Staff Sergeant Nathan Rondeau and Constable Kyle Krzysik attends Meeting to introduce themselves.

321-2024 Eligibility Requirements for Revenue Sharing Grant

NEWMAN/LUTZ: THAT Council of the Rural Municipality of Kellross No. 247 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- a) Submission of the 2023 Audit Financial Statement to the Ministry of Government Relations;
- b) Submission of the 2023 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- c) In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- d) Adoption of Council Procedures Bylaw;
- e) Adoption of an Employee Code of Conduct, and
- f) All members of Council filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Administrator Goddard to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

CARRIED

322-2024 Utility Billing to Tax Roll

LUTZ/ANTONESHYN: THAT Outstanding Utility Billing be added to the Tax Roll at Yearend.

CARRIED

323-2024 Appointment of Pest and Weed Control Officers

BASHUTSKI/KOMODOWSKI: THAT the Rural Municipality of Kellross No. 247 appoint Jeff Karol as both the Pest Control and Weed Control Officer for the year 2025.

CARRIED

324-2024 Janitor for the year 2025

BASHUTSKI/NEWMAN: THAT the Rural Municipality of Kellross No. 247 hire Sally Deschene as janitor for the Community Hall and the RM Office as per itemized duties and pay for the year 2025.

CARRIED

325-2024 Arpad Well

ANTONESHYN/HEGGIE: THAT WHEREAS Louis Szeman administers the Arpad Well and is wanting to return the responsibility back to the RM, BE IT RESOLVED THAT the Rural Municipality of Kellross No. 247 take over the administration of the Arpad Well.

CARRIED

326-2024 Regina District Association of Rural Municipalities Convention

BASHUTSKI/NEWMAN: THAT the Rural Municipality of Kellross No. 247 pay expenses for those attending the Regina District Association of Rural Municipalities Convention on January 9 & 10, 2025 in Regina, SK.

CARRIED

327-2024 Division 4 RMAA Curling

NEWMAN/BASHUTSKI: THAT the Rural Municipality of Kellross No. 247 pay expenses for those attending the Division 4 RMAA Curling in Foam Lake, SK. on February 6, 2025.

CARRIED

328-2024 Administrator Wage for 2025

THOMPSON/LUTZ: THAT the Rural Municipality of Kellross No. 247 set the Administrator's wage to \$90,000.00 for the year 2025.

CARRIED

329-2024 Correspondence

NEWMAN/LUTZ: THAT the Correspondence be accepted as presented.

CARRIED

330-2024 Fire Agreement with RM of Mount Hope No. 279

KOMODOWSKI/ANTONESHYN: THAT the Rural Municipality of Kellross No. 247 enter into a new Fire Agreement with the RM of Mount Hope No. 279 where they are proposing to pay \$30 per quarter with a \$1 increase per quarter annually for 5 years, commencing in January 2025.

CARRIED

331-2024 Building Inspectors

BASHUTSKI/NEWMAN: THAT the Rural Municipality of Kellross No. 247 hire RC Inspection Services from Melville, SK. as the Building Inspectors for the Municipality.

CARRIED

332-2024 PDAP Training

TREFIAK/LUTZ: THAT the Rural Municipality of Kellross No. 247 pay expenses for Administrator Goddard and one Council Member to attend the Provincial Disaster Assistance Program Training in Yorkton, SK. on January 8, 2025 with expenses paid.

CARRIED

333-2024 Pay Weed and Pest Control Invoice

KOMODOWSKI/THOMPSON: THAT the Rural Municipality of Kellross No. 247 pay invoices totally \$12,500 from Jeff Karol for Pest and Weed Control prior the January Meeting.

CARRIED

334-2024 Adjournment

TREFIAK/KOMODOWSKI: THAT this Meeting be adjourned with the next meeting being on Monday January 13, 2025 at 9:00 a.m..

CARRIED

Reeve

Administrator