

BYLAW NO. 2014-01

**THE RURAL MUNICIPALITY OF KELLROSS NO. 247
LEROSS, SASKATCHEWAN**

A BYLAW TO APPOINT A DEVELOPMENT APPEALS BOARD

THE COUNCIL OF THE RURAL MUNICIPALITY OF KELLROSS NO. 247, in the Province of Saskatchewan, ENACTS AS FOLLOWS:

The Development Appeals Board

1. A minimum of three persons, who are not members of the municipal council, not employees of the municipality and not members or employees of a planning commission of which this municipality is a member, shall be appointed by Council as the members of the Rural Municipality of Kellross No. 247 Development Appeals Board.
2. Each member of the Development Appeals Board shall be appointed for 3 years, after which time they may be re-elected at the discretion of Council.
3. When establishing the Development Appeals Board and when filling vacancies, Council shall advertise the position in the local newspaper and choose members based on eligibility and experience.
4. The Members of the Board shall choose a Chairperson from among themselves.
5. The Members of the Development Appeals Board will receive the following remuneration: Per Diem Payment of \$ 100.00 per meeting day.
6. The Members of the Development Appeals Board will be reimbursed for expenditures, such as cost of meals and mileage at a rate of \$.50 per kilometer, incurred during the Appeal Process.

The Secretary of the Board

7. The Secretary of the Board shall be appointed by Council for a term of 3 years, after which time they may be re-appointed at the discretion of Council.
8. The Secretary of the Development Appeals Board will receive the following remuneration: Per Diem Payment of \$100.00 per meeting day.
9. The Secretary of the Development Appeals Board will be reimbursed for expenditures, such as costs of meals and mileage at a rate of \$.50 per kilometer, incurred during the Appeal Process.
10. The Duties of the Secretary of the Board shall be to:
 - i) Receive appeal applications
 - ii) Schedule Development Appeal Board Hearings and meetings in consultation with Chairperson of the Board and in accordance with *The Planning and Development Act, 2007*
 - iii) Create a hearing information package for the members of the Board to review
 - iv) Keep a written record of the Board's proceedings and record the Board's decision in writing.
 - v) Other duties as required to ensure the administration and operation of the Development Appeals Board.

(Seal)

Reeve

Administrator

First Reading: _____

Second Reading: _____

Read a Third Time and adopted
This _____ day of _____, 20 ____.

Administrator